

**THIRD TAXING DISTRICT
OCTOBER 18, 2004
REGULAR MEETING**

ATTENDANCE: David Brown, Chairman; Stephen Feinstein; Paul Coggin; John Stoops

STAFF: George Leary, General Manager; Attorney Larry Dennin

Mr. Brown called the meeting to order at 7:00 pm.

PUBLIC COMMENT

No members of the public wished to comment this evening.

APPROVAL OF THE MINUTES

October 4, 2004

**** MR. FEINSTEIN MOVED APPROVAL OF THE MINUTES OF
OCTOBER 4, 2004 AS AMENDED.**

**** MR. BROWN SECONDED.**

The following corrections were made:

Page one, under corrections of August 25, 2004 meeting – correct the spelling of CMEEC. Correct amendment to read: Mr. Leary would report his findings regarding what CMEEC members do and whether or not they get audits for their emergency plans at the next meeting.

**** MOTION PASSED UNANIMOUSLY.**

GENERAL MANAGER'S REPORT

Mr. Leary reported on the following points:

- TTD Projects Big and Small, giving a description on the priority of projects and asking Commissioners for their input.

Mr. Coggin suggested that more information is provided on the time-lines of projects in categories one and two and for Commissioners to provide their guidance to Mr. Leary on what they think is important regarding the broader needs of the district.

There was discussion on the list and the priorities included.

- The Cemetery

FINAL

- The Pension Report

Mr. Leary indicated that the district is lagging in its contributions and suggested that this be fully funded.

There was discussion on the allocation of monies into the pension fund.

- District Property
- Draft Letter to Governor regarding Heating Assistance

- ** **MR. COGGIN MOVED TO AUTHORIZE GEORGE LEARY TO SEND THE DRAFT LETTER DATED 10/12/04 REGARDING THE FUEL PAYMENT ASSISTANCE PROGRAM.**
- ** **MR. BROWN SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

- 215 East Avenue
- Library Parking

Mr. Feinstein suggested that a single legal advertisement be placed in the newspaper for all of the bids.

OPERATING REPORTS

Mr. Leary referred to the information included in the packet referring specifically to pages 2 and 3.

There was discussion of the funds and oil prices.

Mr. Coggin requested an update for the fiscal year-end projection.

LINE CREW STAFFING

Mr. Leary referred to the report in the packet; he indicated that this is to give an idea of where they are headed.

There was discussion regarding the vacancies for linemen.

Mr. Stoops requested that a study be undertaken to find out if out-sourcing is reasonably viable.

There was discussion of the costs and the best way to hire temporary replacements.

- ** **MR. COGGIN MOVED TO APPROVE \$45,000 FOR OUT-SOURCING LINEMEN SERVICES TO COVER THE IMMEDIATE NEED FOR LINEMEN DUE TO VACANCIES.**

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Mr. Brown addressed the need to follow-up on this after a four-week period.

**** MR. COGGIN MOVED TO WITHDRAW THE ORIGINAL MOTION.**

**** MR. COGGIN MOVED TO APPROVE \$45,000 FOR OUT-SOURCING LINEMEN SERVICES TO COVER THE IMMEDIATE NEED FOR LINEMEN DUE TO VACANCIES WITH THE UNDERSTANDING THAT**

- 1) THIS WILL COVER UP TO TWO LINEMEN FOR UP TO SIX WEEKS; AND**
- 2) THAT GEORGE LEARY WILL REPORT BACK WITHIN A SIX-WEEK PERIOD AS TO THE RESPONSES FROM THE ADVERTISEMENT FOR PERMANENT HIRES AND COMPETING QUOTES FOR A LONG TERM SERVICE CONTRACT IF NEEDED.**

**** MR. BROWN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

**** MR. FEINSTEIN MOVED TO AUTHORIZE GEORGE LEARY TO PROCEED WITH STAFFING THE LINE CREW IN SUCH A FASHION AS DEEMED NECESSARY AND APPROPRIATE INCLUDING INTERIM STEPS AS REQUIRED.**

**** MR. BROWN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

A recess was taken at 8:55 pm.

The meeting resumed at 9:05 pm.

SOLAR ENERGY CONFERENCE AUTHORIZATION

Mr. Brown indicated that Mr. Leary and Mr. Coggin would be attending a conference in San Francisco, CA to talk about solar energy. He noted his concern that this was not brought before the Commission for approval especially when there is a cost involved.

Mr. Feinstein agreed, referring to the original motion that allowed attendance at the APPA Conference and the Legislative Rally only – anything else was to come before the Commission for approval. He indicated his distress that this had come up at such a late hour.

**** MR. BROWN MOVED APPROVAL FOR PAUL COGGIN AND GEORGE LEARY TO ATTEND THE SOLAR ENERGY CONFERENCE WITH THE UNDERSTANDING THAT THEY PRESENT THEIR FINDINGS TO THE COMMISSION.**

**** MR. FEINSTEIN SECONDED.**

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- ** MOTION PASSED TWO VOTES IN FAVOR, ONE ABSTENTION (MR. COGGIN).**

CLARIFYING VOTE ON BAD DEBT WRITE-OFFS

Mr. Leary indicated that the motion made previously on this item was oblique and after a balance of the figures asked for another vote on the matter.

- ** MR. FEINSTEIN MOVED TO WRITE OFF AND SEND TO COLLECTION \$57,529.60 FOR JUNE 1, 1994 THROUGH DECEMBER 31, 2001.**
- ** MR. COGGIN SECONDED.**
- ** MOTION PASSED UNANIMOUSLY**
- ** MR. FEINSTEIN MOVED TO WRITE OFF AND SEND TO COLLECTION \$680.52 FOR JANUARY 1, 2002 THROUGH MARCH 31, 2004.**
- ** MR. BROWN SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

Mr. Coggin suggested a summary table to track the performance of collecting outstanding debts.

ACCOUNTING TRANSITION

Mr. Leary indicated that the person originally hired had been let go. He added that the new person has not started and that another vote might be required, as they have not received their engagement letter. Mr. Leary noted his concern with regard to an upcoming tax audit by the State for 2001.

There was a discussion on agenda items and the number of items to be discussed during one meeting.

Mr. Brown stated for the record that there was no breach of policy that a second item under number 6 (on the agenda) was not included.

NORDEN GENERATORS PROJECT

Mr. Leary went through the points to be completed. He said regarding the lease amendment there is now a clear understanding of tank usage; there is a spill containment issue. The biggest item is the sound-wall as a study has indicated that it is not required – this item has to now go before Planning and Zoning.

2005 INSURANCE RENEWAL

FINAL

Mr. Leary referred to a previous discussion regarding Murphy and how they will re-bid this for better deals.

There was discussion on this and it was decided that the minutes would be checked for more accurate information. In the meantime, Mr. Coggin suggested that Mr. Leary obtain two quotes.

THIRD DISTRICT GRANT APPLICATION PROCESS

Mr. Coggin indicated that they had all seen this before and referred to a finalized version. He asked Commissioners for their comments and support on moving forward with the implementation.

Mr. Denin indicated that this would need to go through a Charter revision process.

There was discussion on the accountability of such a project.

Mr. Denin suggested that a discussion be held during the next meeting to see if this is something they would want to move forward with.

ADJOURNMENT

**** MR. FEINSTEIN MOVED TO ADJOURN.**
**** MR. BROWN SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 10:15 pm.

Respectfully submitted,

Kate Kye
Telesco Secretarial Services